

SML Good Neighbors Summer Enrichment Day Camps 2024 Summer Teaching Staff Intern Job Description

Introduction: The *Good Neighbors Summer Enrichment Day Camp* (GNSDC) is a values-based program which seeks to develop good neighbor skills and values in children through programs that nourish, educate and support them through a united church, school and community effort. Area churches in partnership with area schools and local civic organizations support this program. The program frequently partners with schools to integrate summer school into the camp program. The camp is built around the Good Neighbors Curriculum and includes the following goals:

- To provide nutritious food for children during the summer months.
- To provide assistance with communication skills – reading, writing, speaking as well as other academic enrichments.
- To teach and model life skills for living peacefully with self and others.
- To teach children about the diversity in our world.
- To help children recognize their capacity to make a difference in this world and to see their connection to a larger world.

There are *two camps, one in Franklin County and one in Bedford County*. Each camp is typically four weeks in length. The camp operates from 8 a.m. to 3 p.m., Monday through Friday (interns may have some Fridays off). Summer teaching staff interns are expected to stay at the Good Neighbors headquarters Monday - Friday and to work collaboratively as necessary to be prepared each day. Interns will need to arrive a week before camp begins to participate in training and orientation (Exact dates will be updated in January once established with the school facilities - Estimated dates of the internship are May 26, 2024 through July 26, 2024 but could be pushed back by one week).

Note: Interns arrive in late May to begin In-Service Training Program before camp begins. (Exact dates will be updated ASAP)

Intern responsibilities:

- Complete a week of in-service training
- Lesson planning
- Facilitate the Good Neighbors Curriculum
- Work cooperatively with volunteers
- Classroom management
- Select, coordinate and lead music, recreation, academic, arts and crafts activities (getting approval from assistant site director for media to be shown/listened to)
- Keep necessary records for each child
- Work as a team in planning daily lessons and activities consistent with the Good Neighbors curriculum (lesson planning)

- Report on time daily (at camp and ready to work at 7:45 a.m.) and stay until the children have left the building, staff has debriefed and the classrooms are in order for the next day
 - Conduct themselves in a responsible way at all times
 - Be an enthusiastic and energetic example of Good Neighbors for our campers and community
 - Responsible for their own transportation to the Smith Mountain Lake community
 - Report all problems to the Program Coordinator, Site Director, School Administrator or the Executive Director
 - Share a home with the other interns and maintain a clean and organized environment and comply with all policies (this will include chore assignments such as cleaning, assisting with grocery shopping, cooking, carpooling and any activities necessary to promote a happy and healthy living space within the intern community)
 - Work collaboratively with certified teachers when partnering with summer school programs.
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Intern Support:

- Support and supervision by the Site Director, Program Coordinator and Executive Director
- Training about the Good Neighbors curriculum, classroom management, lesson planning, orientation and supervision of volunteers, developmental learning stages of children, learning styles, child protection policies and procedures
- Regular discussions on integrating Good Neighbors values into the daily activities
- Mentoring by experienced teachers as needed
- Community hospitality, fellowship and support through families, churches and civic organizations
- Peer learning, support and encouragement
- Housing is provided
- Gasoline for local travel to and from camps and limited groceries are provided
- Stipend (first year interns receive \$2,500, returning interns receive \$3,200 and site director intern receives \$3,500)

Application period opens November 1, 2023
Apply online through our website at www.smlgoodneighbors.org